



Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition 01

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

To be Published April 2018

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for April 2018				
NO COMMITTEE MEETINGS IN APRIL				
Decisions Anticipated for May 2018				
NO COMMITTEE MEETINGS IN MAY				
Decisions Anticipated for June 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
69292	<p>Longley Industrial Estate and New England House <i>All Committee Decisions</i> Proposed land deal in respect of Longley Industrial Estate to help secure City Deal outputs for New England House</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	14 Jun 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Alan Buck Tel: 01273 292287</p>
HEALTH & WELLBEING BOARD - 4.00PM - HOVE TOWN HALL				
69230	<p>Mental health support services redesign and retender <i>Health & Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805, Clare Mitchison Tel: 01273 296576</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
69228	<p>Brighton & Hove Ageing Well Service redesign and tender <i>Health & Wellbeing Board</i> We are proposing a new model of delivery and will tender for an Ageing Well service for Brighton & hove <i>Wards affected: All Wards</i></p>	12 Jun 2018		<p>Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805, Alistair Hill Tel: 01273 296560</p>
69226	<p>Food Strategy and Food Action Plan update <i>Health & Wellbeing Board</i> update as requested by the HWB <i>Wards affected: All Wards</i></p>	12 Jun 2018		<p>Report of: Executive Director for Health & Adult Social Care Report Author: Kathleen Cuming, Barbara Deacon Tel: 01273 296805</p>
69224	<p>Market Position Statement <i>Health & Wellbeing Board</i> this report will provide an outline of: what is an MPS why it is important and how statements have changed in content and best practice a draft MPS for views <i>Wards affected:</i></p>	12 Jun 2018		<p>Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805, Andy Witham Tel: 01273 291498</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
69222	<p>Better Care Plan <i>Health & Wellbeing Board</i> The HWB has to oversee the Better Care Plan both in terms of performance and also finance the Better Care Plan has to report 1/4ly nationally upwards to NHSE Each Board will get the latest reporting and dashboard update</p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805, Cat Harwood-Smith Tel: 01273 296417, Andy Witham Tel: 01273 291498</p>
69220	<p>Caring Together <i>Health & Wellbeing Board</i> standing item providing an update on integration</p> <p><i>Wards affected: All Wards</i></p>	12 Jun 2018		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Barbara Deacon Tel: 01273 296805, Rob Persey Tel: 01273 295032</p>
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
68665	<p>New Home for Neighbourhoods - Rotherfield Crescent <i>All Committee Decisions</i> Report examining options for the Rotherfield Crescent site.</p> <p><i>Wards affected: Patcham</i></p>	13 Jun 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Jo Thompson Tel: 01273 291466</p>

Brighton & Hove City Council Meeting Work Plan

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69367	<p>Evictions From Temporary Accommodation Update <i>All Committee Decisions</i> This is a review of the report presented at Housing and New Homes Committee in June 2017.</p> <p><i>Wards affected: All Wards</i></p>	13 Jun 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Jerry Aldous Tel: 01273 296949, Sylvia Peckham Tel: 01273 293318, Stephen Wraige Tel: 01273 293226</p>
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
TOURISM, DEVELOPMENT & CULTURE COMMITTEE 4.00PM - HOVE TOWN HALL				
68968	<p>Use of Plastics on and within buildings in Brighton & Hove <i>All Committee Decisions</i> This paper responds to the Notice of Motion by Cllr Nemeth in relation to the Planning Authority.</p> <p><i>Wards affected: All Wards</i></p>	21 Jun 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Francesca Iliffe Tel: 01273 290486</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
69636	<p>Urban Design Framework Supplementary Planning Document Issues & Options <i>All Committee Decisions</i> 1.1 This report provides an overview on the production of the Urban Design Framework Supplementary Planning Document (UDF SPD) and seeks approval to consult on an Issues and Options paper that will inform the production of a Draft Supplementary Planning Document for the city.</p> <p><i>Wards affected: All Wards</i></p>	21 Jun 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Paula Goncalves Tel: 01273 292352</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
68671	<p>New Bus Shelter requests - Priority list for approval <i>All Committee Decisions</i> To bring back to committee a priority list of new bus shelter sites to be approved, following agreement to the methodology & criteria at 23 January ETS committee</p> <p><i>Wards affected: All Wards</i></p>	26 Jun 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Owen McElroy Tel: 01273 290368</p>
69484	<p>Brighton Bikeshare Expansion (TRO Objections) <i>All Committee Decisions</i> The purpose of this report is to consider comments and objections received in relation to proposed Traffic Regulation Orders (TRO) associated with sites identified for the Brighton Bikeshare expansion.</p> <p><i>Wards affected: Central Hove; Queen's Park; Regency; Rottingdean Coastal; St Peter's & North Laine; Westbourne; Wish</i></p>	26 Jun 2018		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Rob Dickin Tel: 01273 292233</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
69616	<p>Valley Gardens Phase 3 - Royal Pavilion to seafront: project programme <i>All Committee Decisions</i> Outline of project stages, expected format, and timescales</p> <p><i>Wards affected: Queen's Park; Regency; St Peter's & North Laine</i></p>	26 Jun 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Oliver Spratley
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 4.00PM HOVE TOWN HALL				
LICENSING COMMITTEE - 3.00PM BRIGHTON TOWN HALL				
Decisions anticipated for July 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
68599	<p>Brighton Town Hall: City Hall and Civic Office Proposals <i>All Committee Decisions</i> A report to present options for the redevelopment of Brighton Town Hall into a new City Hall and Civic Office</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2018		Report of: Report Author:
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM HOVE TOWN HALL				
69369	<p>Universal Credit update <i>All Committee Decisions</i> An update on the impact of Universal Credit since full rollout in the city.</p> <p><i>Wards affected: All Wards</i></p>	2 Jul 2018		Report of: Executive Director for Finance & Resources Report Author: John Francis Tel: 01273 291913

Brighton & Hove City Council Meeting Work Plan

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HEALTH & WELLBEING BOARD 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
69495	<p>Annual Governance Statement 2017-18 <i>All Committee Decisions</i> The Annual Governance Statement (AGS) is a requirement of Local Authorities to report publicly on the extent to which they comply with their own Code of Corporate Governance ('the Local Code') which is a separate item on this same meeting agenda.</p> <p><i>Wards affected: All Wards</i></p>	24 Jul 2018		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Jackie Algar Tel: 01273 291273
Decisions anticipated for September 2018				
HEALTH OVERVIEW & SCRUTINY - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				

Brighton & Hove City Council Meeting Work Plan

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69499	<p>Strategic Risk Focus: SR13, SR20, SR32 and SR33 <i>All Committee Decisions</i> The Audit & Standards Committee has a role to monitor and form an opinion on the effectiveness of risk management and internal control. As part of discharging this role the Committee focuses on at least two Strategic Risks at each of their meetings and invites Risk Owners to attend to answer their questions based on the risk management documents circulated with the report.</p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2018		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Jackie Algar Tel: 01273 291273
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE 4.00PM - HOVE TOWN HALL				
Decisions anticipated for October 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
Decisions anticipated for November 2018				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				

Brighton & Hove City Council Meeting Work Plan

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ECONOMIC DEVELOPMENT & CULTURE COMMITTEE 4.00PM - HOVE TOWN HALL				
LICENSING COMMITTEE - 3.00PM HOVE TOWN HALL				
67270	<p>Amendments to the Blue Book for Hackney & Private Hire, Driver, Vehicle & Operations <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2018		<p>Report of: Executive Director for Neighbourhoods, Communities & Housing</p> <p>Report Author: Martin Seymour Tel: 01273 296659, Jim Whitelegg Tel: 01273 292438</p>
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
Decisions anticipated for December 2018				
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 4PM HOVE TOWN HALL				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for January 2019				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				
69501	<p>Strategic Risk Focus: SR30, SR23, SR21 and SR26 <i>All Committee Decisions</i> The Audit & Standards Committee has a role to monitor and form an opinion on the effectiveness of risk management and internal control. As part of discharging this role the Committee focuses on at least two Strategic Risks at each of their meetings and invites Risk Owners to attend to answer their questions based on the risk management documents circulated with the report.</p> <p><i>Wards affected: All Wards</i></p>	8 Jan 2019		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Jackie Algar Tel: 01273 291273
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				
Decisions anticipated for February 2019				

Brighton & Hove City Council Meeting Work Plan

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POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH OVERVIEW & SCRUTINY - 4.00PM HOVE TOWN HALL				
Decisions anticipated for March 2019				
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL				
LICENSING COMMITTEE - 3.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL				
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HOVE TOWN HALL				
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL				
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL				
69598	<p>2019/20 Local Transport Plan Capital Programme <i>All Committee Decisions</i> Consideration of proposed, detailed allocation of blocks of funding received from Government for investment in Maintenance and Integrated Transport during 2019/20.</p> <p><i>Wards affected: All Wards</i></p>	19 Mar 2019		<p>Report of: Executive Director for Economy, Environment & Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477</p>
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				